# School Toilet Policy

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| Policy draft date | August 2023 |
| Approval | Full Governing Body |
| Policy approval date | Sep 2023 |
| Policy review date | 2026 (every 3 years) |
| Member of staff responsible: | Mrs C Robins (Headteacher) |

## 1 Introduction

Pupils' toilets project an image of a school and have an effect on pupils' morale, behaviour and potentially health. As the Children's Commissioner for Wales stated in the '*Lifting the lid on the nation's school toilets*' report in 2004 "*the lack of priority given to these basic amenities, is seen by many children as an indication of the lack of priority – and respect – given to them by society at large.*"

Aims

The policy enables Llantwit Major School to develop and maintain a shared philosophy and co-ordinated approach to our school toilets and how our pupils use them. Here at Llantwit Major we recognise that the condition of the school toilets is an important issue for pupils, parents and carers. We recognise that well-maintained toilet facilities where pupils feel comfortable and safe are important for health, wellbeing and learning. This toilet policy provides a clear indication to all stakeholders that we value and respect our pupils' health, safety and wellbeing.

## 2 Toilet facilities at Llantwit Major School

In order to meet the aims of the policy and ensure consistently clean and safe toilet provision the school will:

- provide good quality toilet facilities through the school;
- ensure toilets are open and available to pupils throughout the school day. To cut down on the need for pupils to leave lessons, we will provide regular and frequent enough toilet breaks. We recognise that some pupils only feel comfortable going to the toilet when others are not around or might have medical needs and will provide these pupils with toilet passes so they may leave lessons to use the toilet discretely;
- ensure that the toilet and washroom facilities are suitable for the range of anticipated users, including pupils with disabilities and special needs, with adequate lighting, fixtures and fittings;
- ensure the toilet and washroom facilities cater for the needs of all pupils from ethnic and religious communities, and ensure these needs are met in a sensitive, informed and appropriate manner;
- ensure that gender-neutral toilet facilities are available for transgender pupils or those pupils that are not comfortable using gendered facilities;
- ensure that the toilet facilities provide visual and aural privacy for users, ensuring a spare supply of cubicle door locks;
- ensure that all toilet areas have properly maintained supplies at all times of warm and cold water, liquid soap, hand drying facilities and toilet tissue in dispensers, provided at a convenient height;
- ensure sanitary disposal units in all female cubicles are serviced on a regular basis and provide sanitary dispensers in female toilet blocks;
- ensure a plentiful supply of sanitary products and that pupils know where and how they may discretely access these if they wish to do so;

- implement and maintain an effective toilet cleaning, supervision and inspection regime to ensure proper standards of provision and cleanliness throughout the school day;
- locate drinking water supplies and outlets in safe and appropriate locations;
- supervise the toilet areas at break and lunchtimes and if pupils (prefects) are involved in this supervision train and monitor them as appropriate to ensure they carry out their duties correctly and do not restrict fellow pupils from using the toilets when they need to do so;
- provide social areas at breaktimes and lunchtimes to make it clear that toilet areas are not to be used for this purpose;
- actively seek the views of the whole-school community in relation to any concerns about toilet provision and access issues;
- ensure pupils know how to report deficiencies or problems with the toilets and respond to any issues highlighted by pupils seriously and promptly;
- take deliberate misuse and/or vandalism of the toilets seriously and provide parents/carers with a bill where vandalism is admitted/proven: alternatively, the perpetrator will be expected to complete school community service;
- actively consult and involve pupils in managing the toilets via the school council;
- encourage pupils to respect the toilets and each other via the school council, in PSE lessons and in form-teacher discussion times;
- regularly include toilet management issues as appropriate in school council, staff, parent/carer and governor meetings;
- ensure that this policy is accepted and upheld by the whole-school community, to include: the senior leadership team, staff, pupils, governors, parents/carers, site manager and cleaning staff;
- implement and maintain three-year reviews of this policy to monitor that it is being adhered to and remains relevant.

## 3. Pupil involvement

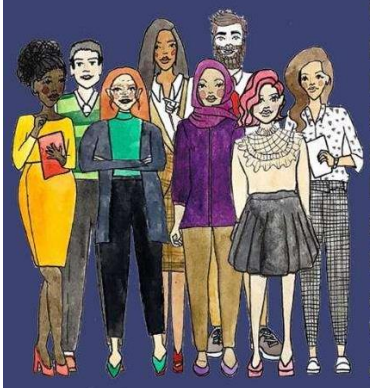
Pupils have been involved in the development and approval of this policy. The school council have consulted with all pupils via form representatives and drawn up this toilet "charter" which will be displayed in all toilet areas from September 2023:

Llantwit Major Student Council

# Toilet Code of Conduct

## Our School Promise

Provide good quality toilet facilities throughout the school and ensure learners are involved in the development, approval, implementation and review of policy.



Keep the toilets clean, hygienic and in good condition.
Maximise access to learners' toilet facilities during the day to promote the health, well-being and learning opportunities of all learners.
Ensure all students have access to free sanitary products.
Ensure facilities are considerate of religious communities, learners with additional needs and transgender learners.
Ensure that the toilet facilities provide privacy for users.
Ensure that all toilet areas have properly maintained supplies at all times.
Work with families to cover the cost of damage to facilities when caused by students so that repairs can be done quickly.
To view the full school policy please see the school website.

## Our Student Promise

We will respect and take care of the facilities so that they remain suitable for use for all and respect the privacy and needs of others when using the facilities.
We will report any damages accidental or otherwise to school street so that the school can endeavour to fix them as soon as possible.
The toilets are not a social space. We will use the facilities and then leave to allow others to be able to use them as well.
If we are entitled to a Medical Pass we will use it sensibly and honestly to be fair to other students.