

HOMEWORK POLICY

Responsibility:	K Francis
To be reviewed:	September 2021

Aim

To establish a broad, consistent approach to the way in which students' homework is set. LMS recognises that Homework is an essential part of a good education therefore sees the need for a positive and effective

Homework Policy:

Homework is work that is set to be done outside the timetabled curriculum. It contains an element of independent study in that it is not usually directly supervised by a teacher. It is important in raising student achievement. Homework enhances pupil learning, improves achievement and develops pupils' study skills and as such is an integral part of the curriculum. It requires careful planning and integration into the scheme of work of each curriculum area.

Homework enables pupils to:

- Consolidate and extend work covered in class or prepare for new learning activities.
- Access resources not available in the classroom.
- Develop research skills.
- Have an opportunity for independent work.
- Show progress and understanding.
- Provide feedback in the evaluation of teaching.
- To enhance their study skills e.g. planning, time management and self-discipline.
- To take ownership and responsibility for learning.
- Engage parental co-operation and support.
- Create channels for home school dialogue.

Responsibilities

All departments will share this clear planning with students via sheet below in the front of all students' books.

Welcome to year X -						
Marking: Your notes will be checked for accuracy and completeness. Gaps and weaknesses will be highlighted. These must be completed by the following lesson.						
TIM Assessments: These will be completed every half term. You will proof read and assess your work before submission. You will then be given written teacher feedback that clearly identifies both the good features and specific tasks for you to complete to improve your work. These must be completed by the following lesson and stamped by a teacher as complete.						
Homework: Homework will be set equivalent to 30 mins per week (dependant on subject –see homework policy) and must be clearly labelled in your book under the title <u>Homework</u> .						
Year :	Autumn Term		Spring Term		Summer Term	
Topic						
TIM Assessments						
Literacy and numeracy focus						

Homework						
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The role of the pupil

1. To listen to homework instructions in class.
2. To copy down instructions for the task and deadline date into the homework diary.
3. To record a learning target if homework is not set
4. To ensure that homework is completed and handed in to meet the deadline.
5. To attempt all work and give their best.
6. To inform the class teacher of any difficulties.

The role of the Form Tutor

1. To include homework in pupil mentoring where appropriate.
2. To see that homework is being set and recorded.
3. To check pupils accurately record all their homework in their homework diaries and if no homework has been set record a learning target
4. To check that the diary is being signed by the parent/guardian.
5. To note and respond to any comments written in diaries by parents.

The role of the Class Teacher

The class teacher controls the direction of homework and the nature of tasks undertaken.

The teacher will:

1. Set appropriate (and where relevant differentiated) homework according to the timetable, which aims to build purposefully on the knowledge and skills taught in class.
2. If homework set requires completion on computer, consideration and opportunity must be given to those without access at home.
3. Provide the stimulus.
4. Give full and comprehensive instructions.
5. Ensure pupils have an appropriate amount of time accurately record all their homework in their homework diaries (This could be built into the lesson plan)
6. Check pupils accurately record all their homework in their homework diaries
7. Set deadlines for completed work and ensure that they are met.
8. Mark and return all homework promptly. No book should have gone unmarked for any period longer than 3 academic weeks.
9. Provide help and support.
10. Deal with any problems as per discipline policy.

The role of the Leader of Learning

1. To seek to enhance the quality of homework set.
2. To monitor and evaluate homework policy within their curriculum area.

The role of the Parents

The role of the parent is crucial if a child is to gain success from homework. To reinforce its value through positive feedback will give students the confidence to persevere, work hard and reach high standards of achievement.

Parents can assist by:

1. Providing a table, chair and a quiet place to work.
2. Negotiating with the student when homework is to be done as a student's free time is important too.
3. Checking the time spent on individual tasks.
4. Checking presentation and content of all homework being returned to school.
5. Signing the homework diary each week having monitored that the pupil has completed work (put out a letter via parent mail).
6. Providing the school with information about any problems through the homework diary or by contacting the school directly

Monitoring

Homework diaries will be checked by:

1. The form tutor (weekly)
2. The Leader of School (sampled every few weeks)

The Class Teacher

1. Will keep a record of homework tasks as part of lesson plan.
2. Make the record available to the Subject Leader.

Leader of Learning

1. Will sample homework records.
2. Will look at examples of homework and talk to pupils and staff according to monitoring programme.
3. Will evaluate and update departmental action plan as appropriate

Homework can be:

- Independent learning
- Consolidation of work in class
- Practice - learning by doing
- Completion of course work assignments
- Research
- Reading
- Interviews
- Drawing
- Using ICT
- Recording

Incentives

High quality homework and a good work ethos should be sensitively praised in class. Where appropriate, homework should be included in display work and rewarded as per discipline policy/school point system

Mr K Francis is responsible for ensuring the implementation of the policy and reporting annually on its progress to the governing body.

Review

In order to ensure that it reflects current best practice, this policy will be reviewed every year.

The next review date is September 2021